

## GUIDELINES FOR AUTHORS

### STEPS FOR ARTICLE PRESENTATION

1. Document language: All papers will be submitted in Albanian and English.
2. The full paper should be between 3000 - 4000 words (10-12 pages including music examples, tables, figures and references).
3. The structure will be as shown below:
  - Abstract
  - Introduction
  - Literature review
  - Methodology
  - Results and Discussions
  - Conclusions and recommendations/implications
  - References
  - Appendixes
4. Send the abstract and the full paper at [conference@uart.edu.al](mailto:conference@uart.edu.al) by specifying the selected topic;
5. All abstracts and papers will be subjected to peer review and are expected to meet standards of academic excellence.
6. Author(s) will be notified by email, using the declared address. The ones who do not receive confirmation within specified date, should contact [conference@uart.edu.al](mailto:conference@uart.edu.al);
7. Presentation can be attended in person or online.

### INSTRUCTION FOR ABSTRACT SUBMISSION

The abstract should be brief, indicating the purpose/significance of the research. It must be between 250-300 words. The abstract should be a single paragraph and should follow the style of structured abstracts, but without headings. It should include: Introduction, Literature review, Methodology, Results and discussions, Conclusions and recommendations/implications.

Please, do not use symbols, special characters, footnotes, in the paper title or abstract.

- **Title of Article:** Times New Roman, sentence case, font size 14, centred paragraph, bold.
- **Author's name:** <sup>1</sup>Author, A. A., <sup>2</sup>Second-Author, B. B., <sup>3</sup>Third, C. C. & So-on.  
E-mail address of author, Author/authors affiliations (Institution, Country) [Times New Roman, 12 point, centred paragraph]
- **Content:** The text of the Abstract should have up to 250 -300 words, 12 Points, Times New Roman, Italics. The page margins should be 2.5 cm all round. Paragraphs are justified (straight-edged) on both left and right. Use 1.5 line spacing and leave a line gap between paragraphs.  
The abstract should include research problem, the aim and the objectives of the study, research questions, hypothesis, methodology (research approach, population and sample, instruments), results and discussions, and conclusions.  
Abstracts that do not meet these formatting requirements will not be accepted and will be returned.

- **Keywords** [Left, Times New Roman, font size 12, bold, italics]: Write 3 to 5 key terms not mentioned in the title of the paper and separated with a comma (,). [Left, Times New Roman, font size 12 points, italics]
- **Format:** The abstract must be submitted in Microsoft Word Format (97-2003 document).

## INSTRUCTION FOR FULL PAPER SUBMISSION

The paper must be submitted in Microsoft Word Format (97-2003 document) with the following settings:

- Document language must be in Albanian and English.
- Paper should have 3-5 key words.
- Paper should have not less than 15 references.
- The writing style will be as follows:
  - Font: Times New Roman*
  - Font Size: 12*
  - Line Spacing: 1.5*
  - Paper size A4*
- In-text citation & Referencing: APA Style 7<sup>th</sup> Edition, (American Psychological Association) referencing style.
- Number of pages must be placed in the bottom right corner of the page.